



**Community Coalitions of Idaho**  
 General Membership Meeting  
 10.30 a.m. PST, 11:30 a.m. MTN  
 January 18, 2018  
**Minutes**

Date: January 18 , 2018		Type: Conference Call		
CCI Members/Partners/Staff Attending: Kavi Branham, Rose Cheff, Tammy Rubino, Susan Broncheau, Penny Jones, Kendall Nagy, Sylvia Ryan, Darin Burrell, Cheryl Mulvihill, Jessica Fisher, Wayne Brown, Lisa Davis, Stephanie, Ashley Billman, Debi Dockins, Chris Ahlman, Molly Levkiv				
Time	Item	Responsible Party	Action	Discussion
10:30	Welcome and review minutes	Kavi, Chair	<ul style="list-style-type: none"> <li>Review and approve minutes, Idaho Falls Meeting, September, 2017</li> </ul>	<ul style="list-style-type: none"> <li>Kavi welcomed all in attendance</li> <li>After a review of the minutes, Kendall made a <b>motion</b> to approve the September 2017 minutes. Rose seconds. <i>Approved.</i></li> </ul>
10:35	Budget report	Debi	<ul style="list-style-type: none"> <li>Review expenses and budget balances, July 1 – December 31, 2017</li> </ul>	<ul style="list-style-type: none"> <li>Our SPf SIG grant is for \$94,000.00.</li> <li>The Quarter two report was just submitted for \$18,056.02 Most of the budget went to personnel and expenses the Idaho Falls travel. We have an annual website fee through Weebly and also a P.O. Box.</li> <li>Quarter one we submitted \$16,034.18. Total for the first six months is \$33,871.57.</li> <li>Our millennium grant is for \$24,000.00</li> <li>Expenses to date included more than \$3,000 in scholarships and most of the costs for the Idaho Falls training.</li> </ul>
10:40	Training Review <ul style="list-style-type: none"> <li>Idaho Falls</li> <li>Lewiston</li> </ul>	All	<ul style="list-style-type: none"> <li>Feedback positive</li> <li>Education appreciated</li> <li>Idaho Non Profit Center</li> <li>Comments?</li> </ul>	<ul style="list-style-type: none"> <li>Idaho Falls: Chris Ahlman, our evaluator, provided feedback from the coalition – stating that the Idaho Non Profit Center’s program on Non-Profits was rated the highest.</li> <li>Lewiston DFC Training: The information was very valuable for those working on the DFC grant application due in April. Debi sent out the rough draft of her notes to all coalition members and other information as requested. We appreciate Sharlene’s expertise and willingness to provide education.</li> </ul>

10:50	<p>CCI Training March 5-6, 2018</p> <ul style="list-style-type: none"> <li>• Oxford Suites, Boise</li> <li>• Officer Elections</li> <li>• Quarter 3, 2018 Meeting</li> </ul>	Debi	<ul style="list-style-type: none"> <li>• Scholarships</li> <li>• Marijuana Updates/Statewide</li> <li>• Law Enforcement Refresher Courses</li> <li>• Legislators and Lobbyists</li> <li>• ODP Updates</li> <li>• Search Institute</li> </ul>	<ul style="list-style-type: none"> <li>• The scholarship applications are out for the March training. Please register and submit scholarship applications.</li> <li>• Speaker Update: Stephanie is coming from the Idaho Office of Drug Policy. Monte is coming to close the training and potentially a luncheon speaker. Several calls are out for confirmation of times.</li> <li>• Kendall is working on a bringing in an SRO.</li> <li>• It is important to add more Law Enforcement speakers to entice law enforcement to attend. Darin send some leads to Debi.</li> <li>• CCI will have a general meeting at the March training that will include discussion of nominations that will be held at the May meeting (during ICADD).</li> </ul>
11:00	<p>Toolkits – who has them, why should you use them?</p>	Molly	<ul style="list-style-type: none"> <li>• Website review</li> <li>• PMP Cards</li> </ul>	<ul style="list-style-type: none"> <li>• Contact number for Idaho Board of Pharmacy and the ODP can be found on the website. We will contact them and discuss the use of the cards and collaboration to encourage providers to sign up.</li> <li>• Theresa Anderson has presented at CCI training in the past, she worked for the Idaho Board of Pharmacy</li> <li>• Discussion on toolkits and CHI resources moving forward: <ul style="list-style-type: none"> <li>• Tammy, would like to see billboards offered specific to opioids.</li> <li>• We discussed standardization of marketing collateral and campaigns across the state. CCI could use some help in making this happen as we are unclear of CCI's direction without coalition input. We discussed the success of the recent sticker shock campaign – while it was not for everyone, there was representation from every region in the state. It's finding what works and then putting it out there..</li> <li>• Instead of tool kits that require modification, we discussed a process where we provide the supporting materials and the coalitions are trained to put their own information into the documents. We could do this quarterly on a timeline.</li> <li>• Technical Assistance as an education was suggested – we could provide this and regular dialogue, working together to implement state-wide strategies. What platform can we use for education</li> </ul> </li> </ul>

				<ul style="list-style-type: none"> <li>• We do not want to duplicate efforts with the ODP Marijuana campaign. We hope to hear more about this soon.</li> <li>• We all agreed that the ODP/ISLD sticker shock campaign was great! It was a very smooth process. Likewise, there are organizations out there that provide many ideas for campaigns and marketing.</li> <li>• CCI can look at what is already created and available at the national level, state level and making modifications to fit CCI, however, we also want to create campaigns that resonate with our communities and our state. What are those?</li> <li>• If you know of great campaigns that are state-wide or national, share those ideas with CCI for potential collaborations.</li> </ul>
11:05	Advocacy Committee	Jason	<ul style="list-style-type: none"> <li>• Legislative updates</li> </ul>	<ul style="list-style-type: none"> <li>• We will send out a poll that helps to identify the coalitions' focus – what drug awareness you working on that provides education to your communities? This will be important for CCI to write into the DFC proposal for funding.</li> <li>• Darrin and Jason are going meet tomorrow after the Behavioral Health Board meeting and report back on their strategy for this legislative session.</li> <li>• Legislative updates: Darren noted that the legislature has been in session for over a week. <ul style="list-style-type: none"> <li>• There is a marijuana work group in the ODP and he and Monte are both on it.</li> <li>• There is a CBD bill that is moving forward. Last year the Bill was held. There will be less controversy during this election year.</li> <li>• The attorney general, Jeff Sessions, came out and said he is rescinding the memos from the Department of Justice, which essentially means federal law should be enforced.</li> </ul> </li> </ul>
11:10	Sustainability	Debi	<ul style="list-style-type: none"> <li>• Poll to determine funding efforts beyond June 2018 and who is preparing for DFC grant submission?</li> </ul>	<ul style="list-style-type: none"> <li>• CADCA National Forum: Debi requested information from the advocacy committee to deliver during our meetings on Capital Hill. We have one meeting set up to date, and the plan is to prepare what materials and message we will be presenting as Idaho and have it completed before the Forum in February.</li> </ul>

11:15	Member reports and updates	Kavi	<ul style="list-style-type: none"> <li>• All</li> </ul>	<ul style="list-style-type: none"> <li>• Kavi reminded us that all are welcome to run for an office with CCI and work at the state level.</li> <li>• Sincere thanks to all who were able to attend today's meeting. Our next meeting will be in Boise, In March, during the CCI training.</li> <li>•</li> </ul>
11:30	Adjourn	Kavi		Adjourn 11:33 p.m.

**Next meeting – March 5-6, Oxford Inn and Suites, Boise**

**[www.communitycoalitionsofidaho.org](http://www.communitycoalitionsofidaho.org)**

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