



COMMUNITY
COALITIONS
I D A H O

Community Coalitions of Idaho Executive Conference Call

December 28, 2017
11:30 a.m., MST, 10:30 a.m., Pacific

Minutes

Attending: Kavi (CCI Chair); Rose (Vice Chair, R7); Tammy (Treasurer); Jason (Advocacy Chair); Susan (R2); Kendall (R4); Molly (Advocacy/Outreach Coordinator); Chris (Evaluator); Debi (Director) We missed: Erika (R1); Penny (R3); Terry (R5)				
Time	Item	Responsible Party	Action	Discussion
10:30	Welcome	Kavi	Welcome! Minutes Review & Approval EB 11.30.2017	<ul style="list-style-type: none"> Motion: Kendall motions to approve the minutes of November 30, 2017. Susan Seconds. Approved.
10:35	Budget/Expense Report	Debi	December 2017	<ul style="list-style-type: none"> December budget expenses include contract for Chris Ahlman; July-Dec. Director expenses as outlined; Idaho Falls expenses; and contract CPA expenses. Payroll is not on this report, as it has not been received. It will be added and an updated expense report will be send to the executive board. We have \$3,700 to date on expenses without payroll. Motion: Susan motions to approve the expense report with the contingency for payroll to be added at a later date. Kendall seconds. Approved.
10:45	Updates: CCI Training; Lewiston DFC; CCI Training, Boise	Debi	December 5, Sharlene led DFC Boise Joint Law Enforcement training set for March 4-6, 2018	<ul style="list-style-type: none"> The DFC training led by Sharlene Johnson went well, with six in attendance. Debi sent out her notes, please send any questions you may have to her. CCI Joint training with law enforcement will be March 4th-6th in Boise. A day and half training worked better for law-enforcement.

	<p>CADCA, February</p>		<p>CADCA – who is attending? Congressional Appointments</p>	<p>Debi has been in contact with potential speakers and ideas for presentations. If you have suggestions for the training let Debi know. Also, Debi is in contact with lobbyist and politicians for speakers.</p> <ul style="list-style-type: none"> • Debi sent out the expenses for the budget summary of the SPF Sig and Millennium fund. The board agreed that scholarships should be offered. In the past they have been awarded based on first come/first served. It is possible that we can fund 100% of the requests if we limit mileage to gas receipts versus mileage rates. • Tammy explained the rates were established using the Juvenile Justice rates based location and available funds. We also paid to bring in a speaker for ICADD and that is no longer the case as they have added a prevention track. If available after the CCI conference in March, these funds could be reallocated for scholarships. • In general, we can offer and minimum of \$4,000 on a first come first serve basis for each of the three conferences – the one held recently in Idaho Falls, the joint CCI/Law enforcement in March, and the ICADD training. • We will add criteria to the application form that preference will be given to coalitions without SPF SIG or DFC grant funding, as both grants generally have a travel budget built in. Could consider funding a board member or 2nd person from a coalition. • Kavi: It may work for the board to counsel together if we have more requests than available funds. We will handle the scholarship approvals through the board. Policies in place protect everyone and creates transparency. If we go this route, we will need to approve scholarships in January, which means we need to get scholarship info and March training info out as soon as possible. • CADCA scholarships? Debi mentioned that we had a request for a scholarship, but due to the lack of a precedent, we denied a worthy applicant. The process moving forward for ANY scholarship awards will start with the submission of an application for scholarship that will be brought before the executive board for consideration. Applications outside of the three mentioned above will request an agenda of the requested conference. • The policy and procedures are there for board advance approvals. We just need to tighten up on following through with procedures.
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11:15	CCI Action Plan Dues Clarification	All	C. Ahlman Quarter 1 Report Distribution of Action Plan Other?	<ul style="list-style-type: none"> Debi requests copies of any community assessment or ODP reports from your areas to use when writing the DFC grant for CCI. CCI will survey coalitions to identify what CCI does that strengthens local coalitions. What, in the eyes of the coalitions, are CCI's strengths. Annual \$50 fee for coalition are due on the calendar year will be sent in January 2018.
11:25	Member Coalition Update and/or announcements	All	Discussion	<ul style="list-style-type: none"> Kendall talked with Monte Stiles regarding a possible collaboration during the upcoming legislative session. Kendall will resend this email for consideration and include Jason, Susan, Molly, and Debi. Thank you Kendall. Next EB Meeting: January 25, 10:30-12:00 PST. General membership meeting: January 11, 10:30-11:30 PST. Debi will connect with our GTM Rotary sponsor, Bob Quay to see how many people can receive an invite Debi will send out a general meeting agenda before the call for review and suggestions. Kavi: Debi and I have been talking about next steps if CCI does not get DFC funding. We all need to think positive thoughts, but be prepared for all scenarios. Kendall suggested adding 30 minutes to our monthly calls to focus on this issue and come up with ideas and solutions. Debi may not be available for the February 22nd EB call.

11:35	Adjourn			<ul style="list-style-type: none">• 11:35am Adjourn.
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Discussion for January, 2018:

CCI Leadership:

Chair: Jane Doe (1 year term)

V. Chair: Jane Doe (2 year term)

Secretary: John Doe (1 year term)

Treasurer: Jane Doe (2 year term)

Past Chair (1 year term)

1. Elections take place at the spring CCI meeting and directors take over duties upon successful nomination and election by a quorum as per Article V,B,3 AND NO LATER THAN July 1, as per IV,A,3,b.