



## Community Coalitions of Idaho Executive Committee Meeting

**May 21, 2018**  
**6:00 p.m. Black Bear Diner**

### Minutes

#### CCI Board Members:

Attending: Kavi (Youth Sector/CCI Chair) ; Rose (Vice Chair, R7); Tammy (Treasurer); Erika (Business Sector/R1); Penny (R3); Debi (Director)

By phone: Molly (Advocacy/Outreach Coordinator)

We missed: Jason (Advocacy Chair); Susan (R2); Kendall (R4); Chris (Evaluator)

#### Sector Representatives:

Darin Burrell (Law Enforcement Sector); Esmerelda Herrera (State Government Agency); Nancy Lopez (Other Sector); Anita Kronvall (Religious Fraternal); Teri Carrigan (Media); Allyson LeForce (Youth); Lisa Davis (Parent); Toni Lawson (Healthcare); Kevin Sharrai (Civic Organizations); Mandy Strey (Schools).

Time	Item	Who?	Action
6:00	Welcome	Kavi	<ul style="list-style-type: none"> <li>Welcome!</li> <li>April 28 2018 Minutes Review &amp; <b>Motion</b> to approve made by Rose, seconded by Erika, <i>approved</i>.</li> </ul>
6:10	Budget/ Expense Report	Debi	<ul style="list-style-type: none"> <li>We thoroughly reviewed the SPF SIG and Millennium finances and instructed Debi to contact providers Sharlene and Jared with requests for use of funds in our final months for education and training.</li> <li>May expense report reviewed without salaries and potential Alhman contract expense. <b>Motion</b> to approve pending salary and contract made by Erika, seconded by Penny, <i>approved</i>.</li> <li>Notes: No SPF SIG funds will be carried over. Request training for October with costs paralleling March training in Boise and potential travel scholarships for NoWAC in July. Make sure website fees, insurance, phone and evaluator/accountant are paid up and cancel foundation subscription annual fee (Molly will cancel foundation.)</li> <li>Notes: No Millennium funds will be allocated to prevention in 2018-2019. We have been very frugal in conserving these funds. Request training beyond June 30 with justification and adherence to current strategic plan. Training could include a CCI Board strategic planning retreat including all new members elected at tomorrow's annual general election meeting.</li> </ul>
6:15	Legislative Report	Information	<ul style="list-style-type: none"> <li>Paulette Jordan vs. Brad Little – There was discussion regarding the candidates in the Governor's race and the changes of elected officials throughout Idaho. During the past legislative session, things moved very quickly and we felt like we were always playing catchup. We want to take a more pro-active</li> </ul>

			<p>stance in the coming year and encourage the Advocacy committee and help where needed.</p> <ul style="list-style-type: none"> <li>• Checking in with Local Races: District 1 has a new representative, Dorothy Moon and Senator Heider were both re-elected.</li> <li>• Debi recently met with District 5 representative Caroline Nilsson-Troy who is on the Suicide awareness state committee. We discussed funding sources including Coalition support of "Sources of Strength" (Which includes a \$10,000 implementation grant), and how the 24 coalitions throughout the state of Idaho are already involved in boots-on-the-ground efforts in many of Idaho's communities. Discussed how it makes sense to engage coalitions to implement these types of programs as we are already there and ready to take action, versus waiting on overworked school administrators and counselors to fit it into their schedules. She was unaware of our coalitions and efforts and we plan to meet again. She will give our information to the state chair. Some ideas we can consider include reaching out to the schools to offer our expertise and assistance, sharing RADAR resources with them and developing a letter on brain development, and introduce our prevention programs.</li> </ul>
6:20	Updates	Debi	<ul style="list-style-type: none"> <li>• ICADD Adjustments to Scholarships: Teresa from Orofino was unable to attend and those funds reverted back to the fund. Total scholarship amount through the Millennium fund \$1893.</li> </ul>
6:30	CCI Action Plan	All	<ul style="list-style-type: none"> <li>• Logic Model Review includes many activities that were completed including reaching out to other coalitions and communities; implementing several trainings for coalitions, law enforcement, and legislators and reaching out via social media.</li> <li>• Areas to update include making the PMP Rack Card into a template where coalitions can change it out with their own verbiage and information. We also discussed the ongoing efforts to add sticker shock customizable stickers and drug take back posters to the website toolkits, along with the overview and updates in all links. We are working on updating the coalition list and it will also be posted.</li> <li>• We will order the lock boxes to continue our efforts to place throughout the state with the groups we are currently working with.</li> <li>• By Laws Committee to convene. Tammy, Susan, Debi will solicit feedback at the general meeting and start on updates and revisions in August.</li> </ul>
6:50	Officer Updates	Debi	<ul style="list-style-type: none"> <li>• Currently, all officers on our board are interested in continuing in a board role. Those up for reelection will be added to the current slate along with new nominees including Lisa Davis, Sylvia Ryan, Sharon Infanger and Darin Burrell.</li> <li>• Sector representatives have shown an interest in the work of CCI and we will send them the quarterly minutes from our</li> </ul>

			<p>general membership meetings with our thanks for their support.</p> <ul style="list-style-type: none"> <li>• Kavi can move to the Religion/Fraternal Sector as Anita is retiring. We will fill the Youth Sector.</li> </ul>
7:00	Coalition Updates	All	<ul style="list-style-type: none"> <li>• Kavi reported that his coalition will be physically moving location and he has been working with the local hospital and county commissioners. He is also working with Melissa and the Escape the Vape program.</li> <li>• Rose reported all of the positive things happening in her coalitions and the partnership building going on. She has a Mental Health advocate on her coalition.</li> <li>• Debi reported that both she and Molly were planning to continue their efforts with CCI post-grant, while waiting to hear about the Block and DFC grant allocations and beyond.</li> </ul>
7:11	Adjourn	All	<ul style="list-style-type: none"> <li>• <b>Motion</b> to adjourn made by Erika, seconded by Tammy, <i>approved</i>.</li> </ul>

Office	Currently Held By	Term Expires	Suggested 2018-2019
Chair	Kavi	June 30, 2018	Rose Cheff
Vice Chair	Rose, Appointed 2017	June 30, 2018	Lisa Davis
Secretary	Vacant – 2 year term		Sylvia Ryan
Treasurer	Tammy, Appointed 2017	June 30, 2018	Tammy Rubino
Region 1	Erika	June 30, 2018	Erika McCall
Region 2	Susan	June 30, 2019	Susan Broncheau
Region 3	Penny	June 30, 2019	Penny Jones
Region 4	Kendall	June 30, 2019	Kendall Nagy
Region 5	Vacant		Emilee Struss (P)
Region 6	Vacant		Working w/ Jessica
Region 7	Rose	June 30, 2018	Sharon Infanger
Past Chair	Alisha/Resigned	2017	Kavi Branham
Advocacy	Jason Marquette – Appointed 2017	June 30, 2018	Darin Burrell