



COMMUNITY  
COALITIONS  
I D A H O

## Community Coalitions of Idaho Executive Committee Meeting

**August 27, 2018**  
**9:00 a.m., PST, 10:00 a.m., MST**

### Minutes

Rose (Chair/R7); Lisa (Vice-Chair/R2); Sylvia (Secretary/R3); Tammy (Treasurer/R1); Darin (Advocacy Chair/R7/Law Enforcement Sector); Erika (Business Sector/R1); Susan (R2); Penny (R3); Kendall (R4); Sharon (R7); Kavi (Youth Sector/CCI Immediate Past Chair/R7); Molly (Advocacy/Outreach Coordinator); Debi (Director/R2)

Esmerelda Herrera (State Government Agency); Nancy Lopez (Other Sector); Anita Kronvall (Religious Fraternal); Teri Carrigan (Media); Allyson LeForce (Youth); Lisa Davis (Parent); Toni Lawson (Healthcare); Kevin Sharrai (Civic Organizations); Mandy Strey (Schools) Erika, Darin & Kavi.

Time	Item	Who ?	Action
9:00	Welcome	Rose	<ul style="list-style-type: none"> <li>Welcome!</li> <li>Additions to the agenda?</li> <li>Minutes Review &amp; Approval June 2018</li> <li>General Meeting request to place on website pending next GM approval.</li> </ul>
			<ul style="list-style-type: none"> <li>Rose welcomed everyone on the call and is excited about the future of CCI.</li> <li><b>Motion</b> to approve June 2018 minutes made by Lisa, seconded by Kendall. <i>Approved.</i></li> <li><b>Motion</b> to add general meeting minutes to the CCI website pending approval made by Kendall, seconded by Kavi. <i>Approved.</i></li> </ul>
9:10	Budget/ Expense Report	Debi	<ul style="list-style-type: none"> <li>July/August expense reports review 2018</li> <li>Budget Updates SPF SIG/Millennium</li> <li>DFC grant</li> <li>ISLD Mini Grant</li> </ul>
			<ul style="list-style-type: none"> <li>July 2018 expense report reflects one item purchased in June but not listed on the June Report. Office supplies totaling \$485.78, an expense to the millennium fund.</li> <li>We received our final reimbursement from the SPF grant in the amount of \$30,499.26. This grant is officially closed.</li> <li>Tammy's charge card was debited \$67.90 for renewal of the weebly website domain. This was refunded to Tammy and charged to Debi's card. Debi requested reimbursement.</li> <li>Membership fees and a Fred Meyer check were received and deposited in the amount of \$102.31.</li> <li>There is approximately \$17,000 in checking with funds previously allocated for the retreat in the amount of \$7,300. Balance due to the millennium fund is approximately \$1,500.</li> <li><b>Motion</b> to approve budget report made by Kendall. Seconded by Lisa. <i>Approved.</i></li> </ul>

				<ul style="list-style-type: none"> <li>Regarding our DFC grant application, Debi noted an alert on the website now requires a notarized document stating the coalition representative. Debi downloaded the letter, signed and had it notarized and mailed it.</li> <li>Idaho State Liquor Division (ISLD) grant. Debi will draft an overview and will send out to the board to review. Kendall is also applying. Send Debi your ideas for incorporation into the grant application.</li> </ul>
9:15	Legislative Update	All	<ul style="list-style-type: none"> <li>Legislative updates – where do we start? Can we “lobby” since we have no federal dollars? Lobby about what? Educate? How can we help Darin and his committee get started?</li> </ul>	<ul style="list-style-type: none"> <li>Debi met with Nicole Fitzgerald from the Idaho Office of Drug Policy (IODP) at the Northwest Alcohol Conference. Moving forward we want to make sure we have complimentary services. Nicole suggested that without federal dollars we could work more on lobbying and educating legislatures. How do we see ourselves moving forward? Are we a legislative coalition or are we support to coalitions. We will add this to the retreat agenda for discussion. It was generally agreed that we are not a lobbying body, however, with a statewide voice, we can help coalitions provide education.</li> </ul>
9:20	CCI Action Plan	All	<ul style="list-style-type: none"> <li>Should we review this at the retreat?</li> <li>By Laws Committee to convene. Tammy, Susan, Debi, Lezhai – should we convene at the retreat?</li> <li>Invited retreat guests?</li> </ul>	<ul style="list-style-type: none"> <li>Debi will send the DFC action plan and most current CCI bylaws to the board for review prior to the retreat.</li> <li>There are individuals interested in the work of CCI, however, this first meeting in October will be board members only.</li> </ul>
9:30	Officer Updates/ Retreat	Debi	<ul style="list-style-type: none"> <li>Changing signature cards in October at retreat</li> <li>Orientation Packets once direction is set</li> <li>Info from each new board member for member spotlights (Molly?)</li> <li>Retreat Agenda</li> </ul>	<ul style="list-style-type: none"> <li>Debi contacted and will work with Dave Shavel on the retreat – Debi had asked him to facilitate but he is unavailable. Send retreat agenda suggestions to Debi by 9.5.2018.</li> <li>We will send out a board questionnaire for the coalition spotlight, allowing CCI members a change to know more about the current board.</li> </ul>
9:50	Coalition Updates	All		<ul style="list-style-type: none"> <li>Lisa: LCYAC is looking for a new fiscal agent. Many of the original LCYAC board members are gone and the focus has shifted. They will regroup under a new name and pursue grant opportunities. Debi’s last day with the coalition was July 31. She was there for five years. LCYAC is planning a Chronic State viewing in September.</li> <li>Kavi: Darin called with the idea of putting together a special invite only screening of Chronic State. Sen Hill has committed to attend. .</li> <li>Kendall: Showed the Chronic State video to her board members with plans to offer to select audiences. She suggested a brochure with key points from the movie.</li> <li>Kendall sits on the Treasure Valley Opioid board and they are holding strategic planning meetings and creating data reports.</li> </ul>
10:00	Adjourn			<ul style="list-style-type: none"> <li><b>Motion</b> to adjourn made by Kendall. Lisa Seconds. <i>Adjourned.</i></li> </ul>

Office	Elected 2018-2019	Term Expires
Chair/R7	Rose Cheff	June 30, 2019
Vice-Chair/R2	Lisa Davis	June 30, 2020
Secretary/R3	Sylvia Ryan	June 20, 2019
Treasurer/R1	Tammy Rubino	June 30, 2020
Representative/R1	Erika McCall	June 30, 2020
Representative/R2	Susan Broncheau	June 30, 2019
Representative/R3	Penny Jones	June 30, 2019
Representative/R4	Kendall Nagy	June 30, 2019
Representative/R5		
Representative/R6		
Representative/R7	Sharon Infanger	Term Expires
Immediate Past-Chair/R7	Kavi Branham	June 30, 2019
Advocacy Chair/R7	Darin Burrell	June 30, 2019
Evaluator		Non-elected board position

Office	2017-2018	Term Expires
Chair	Kavi	June 30, 2018
Vice Chair	Rose, Appointed 2017	June 30, 2018
Secretary	Vacant – 2 year term	
Treasurer	Tammy, Appointed 2017	June 30, 2018
Region 1	Erika	June 30, 2018
Region 2	Susan	June 30, 2019
Region 3	Penny	June 30, 2019
Region 4	Kendall	June 30, 2019
Region 5	Vacant	
Region 6	Vacant	
Region 7	Rose	June 30, 2018
Past Chair	Alisha/Resigned	2017
Advocacy	Jason Marquette – Appointed 2017	June 30, 2018
Evaluator	Chris Ahlman	Non-elected board position